



Mahatma Gandhi Vidyamandir's

**ARTS, SCIENCE & COMMERCE COLLEGE,
SURGANA**

Dist. Nashik, Maharashtra

Pin-422211

Affiliated to

Savitribai Phule Pune University

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)**

2017-2018

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC)**

P. O. Box. No. 1075, Nagarbhavi, Bangalore - 560 072

The Annual Quality Assurance Report (AQAR)

Part – A

Details of the Institution

Name of the Institution	M.G.V^s Arts, Science & Commerce College Surgana
Address Line 1	College Road, Surgana
Address Line 2	Tal.-Surgana
City/Town	Dist- Nashik
State	Maharashtra
Pin Code	422211
Institution e-mail address	principalsurgana@ymail.com
Contact Nos.	(02593) 223230
Name of the Head of the Institution:	Principal Dr. R. P. Bhamare
Tel. No. with STD Code:	(02593) 223230
Mobile:	+919011027607
Name of the IQAC Co-ordinator:	Mr. Vishnu A. Adole
Mobile:	+918007228114
IQAC e-mail address:	iqacsurgana16@gmail.com
NAAC Track ID	MHCOGN10993
Website address:	http://asccollegesurgana.com/
Web-link of the AQAR:	www.mgv.org/surgana/AQAR2017-18doc.

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	2 nd Cycle	B	2.14	2017	5 Years

1.7 Date of Establishment of IQAC:

19/06/2005

1.8 AQAR for the year (for example 2010-11):

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

Sr. No.	Annual Quality Assurance Report	Academic Year	Date of Submission
2	AQAR	2016-2017	12-06-2017
3	AQAR	2015-2016	20-10-2016
4	AQAR	2014-2015	26-07-2016
5	AQAR	2013-2014	14-10-2014
6	AQAR	2012-2013	17-03-2013

1.10 Institutional Status University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune
University, Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists:

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes: 1. Goods and Service Tax: Problems and Prospects

2. Biodiversity: Importance and Conservation

2.14 Significant Activities and contributions made by IQAC:

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"> Strengthen extension activities Arrange Conferences To motivate faculty for participation in conferences To strengthen research activity Employing different learning techniques to enhance quality of teaching and learning Reaccreditation by NAAC 	<ul style="list-style-type: none"> Organized 2 state level conferences Reaccreditation by NAAC Minor and major research project submitted to SPPU, Pune Students were motivated to participate in the research competitions like Avishkar competition Teaching with Audio Video aids Participation of faculty in conferences Various social activities were conducted. Students participated in various sports competitions Various resource persons were invited under soft skill and bahishal program

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken:

- Data for AQAR was collected from different sources such as academic departments, office, library, sports and other in-house committees.
- Members of IQAC worked together to analyze and rearrange the data.
- AQAR was written after a series of discussions by the committee members with the authorities of the college.
- AQAR was presented to Management representatives, heads of the Department and staff of the college.
- Suggestions received in the statutory body and by all stakeholders were incorporated.
- IQAC have approved the final report and gave sanction to forward the AQAR to NAAC.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	01	0	01	0
UG	07	0	02	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	08	0	03	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	0
Annual	04

1.3 Feedback from stakeholders* Alumni - Parents - Employers - Students

(On all aspects)

Mode of feedback : Online - Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision or update of regulation of syllabi is as per the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details: **Nil**

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	24	03	-	-

2.2 No. of permanent faculty with Ph.D.: 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	-	-	-	-	-	-	00	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	05
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	13	21
Presented papers	06	11	11
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The traditional chalk and talk teaching method is supported by the use of modern interactive methods like OHP, slide projectors, charts, maps, models, LCD projectors, internet etc. to make the teaching learning process more effective.
- The effective, detailed notes prepared by every teacher, are circulated among the students.
- Along with the traditional lecture methods, demonstrating and conducting practical, assignments, project work, group discussions, field visits, visits to industries, research centers, sea shores is a part of teaching and learning strategies adopted by the college.
- At the beginning of each term teachers organize a library visit to familiarize different resources available in the library such as periodicals, reference books and encyclopedia etc.
- The teachers make use of LCD projectors, internet facility to collect recent and updated information.

- There is one to one interaction between students and teachers on different aspects. Laboratory courses are made interesting by giving simple practical tips and demonstrating difficult processes to students.
- The UG students of Arts, Science and Commerce stream at their second year level are required to complete project on “Environmental Awareness” as part of their curriculum.

2.7 Total No. of actual teaching days during this academic year 237

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination Reforms

- Bar coding system initiated at university level is efficiently implemented in the college.
- Examination forms are pre-checked by the faculty members so as to avoid any mistakes in the Hall Tickets.
- Term End exam has been centralized. The dates are decided by the institution. The Question papers are also set by the Institution Level Exam Committee.
- Organization of central assessment program CAP in the college.
- Centralized spot evaluation of final examination answer scripts of F.Y.B.A.
- The faculty members are actively involved in the process of spot evaluation.

Evaluation Reforms

- Answer-books of internal tests are shown to the students. Queries and doubts are resolved satisfactorily.
- Photocopy of the answer book is provided on demand.
- Assignments, presentations, open book test, multiple choice questions are used for continuous assessment.
- First Year Central Assessment Programme (CAP) is conducted.
- College Level Exam Committee is responsible for the smooth functioning of exams, CAP, allocation of supervision etc. It also maintains the record of the performance of students in the University examinations.

2.9 No. of faculty members involved in curriculum restructuring/revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0

2.10 Average percentage of attendance of students 80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division

	appeared	Distinction %	I %	II %	III %	Pass %
B.A.	286	0.69	8.39	34.26	13.98	57.34
B.Com	26	o	o	7.69	00	15.28
B.Sc	161	4.34	24.84	23.60	1.24	54.03
M.A.	47	o	68.08	17.02	12.76	98

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC plays a vital role in the quality enhancement and sustenance of the teaching-learning process by giving timely directions and constant encouragement to the faculty and students. IQAC promotes the development and application of quality parameters for various academic and administrative activities of the institution.
- It promotes research and consultancy and develops advanced state of infrastructure, to undertake Minor/ Major Research Projects to enhance the research abilities.
- The IQAC encourages the students to participate in group discussions, quiz programs, class room seminars and to do the study projects. It also encourages the students in field trips, study tours, visiting nearby universities, research centre"s etc.
- IQAC prepares an academic calendar for timely conduct and quality improvement of various activities of the college.
- IQAC prepares and timely submits AQAR at the end of every academic year.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	02
Faculty exchange programme	0
Staff training conducted by the University	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	05	-	01
Library Staff	01	01	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC timely informed the teachers about the submission of Minor and Major Research Projects.
- IQAC encourages faculty for conducting departmental seminars and for publication of research papers.
- Academic Research Committee (ARC) constituted at the college level intimate the faculty members about research opportunities.
- Students are guided for **Avishkar a regional level research project** competition organized by BCUD.
- Faculty have been promoted to collaborate with other colleges for research activities.
- Faculty have been motivated to register for Ph.D. program.

3.2 Details regarding major projects: **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects: **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number	-	0	-	-
Outlay in Rs. Lakhs	0	0	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	23	03	01
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	04	01	01

3.5 Details on Impact factor of publications

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published i) With ISBN No Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	02	00	0
Sponsoring agencies	-	-	BCUD	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level

pg

3.24 No. of Awards won in NCC:

National level		International level	
University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="05"/>	Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Vanrai bandhare
- Pits for toilets in Malgavhan Village
- Gram Swachhata abhiyan
- Continuous contour trench
- Mahila din rally
- Lifelong education and extension activities
- Family violence prevention workshop
- Health literacy
- Indian democracy

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acer	-	-	5 acer
Class rooms	12	00	UGC	12
Laboratories	05	00	UGC	05
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others (admin building)	00	01	Management	01

4.2 Computerization of administration and library

Office automation is completed; admission process, billing, grants etc. were computerized. Library is fully computerized with ETH Software with barcode Technology.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4491	503711.55	11	35275	4502	538986.55
Reference Books	3077	1125754.2	201	19124	3278	1144878.2
e-Books	0	0	0	0	0	0
Journals	18	17415	Renew	13276	18	30691
e-Journals	0	0	0		0	00
Digital Database	1	5700	Renew	5900	01	11600
CD & Video	06	1200	00	00	06	1200
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	21	01	01	0	0	01	05	0
Added	11	0	0	0	0	0	0	0
Total	32	01	01	0	0	01	05	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.): **Nil**

4.6 Amount spent on maintenance in lakhs:

i) ICT :

ii) Campus Infrastructure and facilities:

iii) Equipments :

iv) Others :

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The institution has an institutional arrangement for disseminating information about different student support services. Following are the details:

2. Information through Website of the College.

3. Committees have been created and their working is being supervised by the authorities of the institution has proper arrangement for disseminating information about different student support services. The details are as follows.

4. Annual Academic Brochure those provide all the information regarding fee structure and refund of caution deposit, rules and regulation of the college and its library, the various committees, clubs and associations, NSS, the Alumni, IQAC, Student's Union, internal assessment and the pattern of evaluation, the tutorial system, hostel facility, various endowment funds, the Academic Calendar etc.

5. Circulation of College Magazine "Apoorvai" giving reports of such activities.

6. Notices are displayed on display boards and notice boards.

7. Black Boards displaying attractive notices at the Porch.

8. Circulation of notices among the classrooms.

9. Student Representatives are elected. They are used as a communication channel.

10. Different Committees are formed to support all these services and their functioning is being supervised by the authorities of the college.

5.2 Efforts made by the institution for tracking the progression

1. Committees for Result Analysis, Student Progression in cultural, sports and other extracurricular activities conduct a variety of activities throughout the year.

2. Committee heads apprise the authorities about their goals, objectives. Reporting about the activities.

3. Annual Reports of all committees and departments are published in college magazine.

4. Feedback from students helps the authorities to improve the performance and to march towards progression.

5. Recording of internal marks.

6. Maintaining healthy teacher-student relationship during course period.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2034	105	0	0

(b) No. of students outside the state

00

(c) No. of international students

00

No.	%
1487	69.51

Men

No.	%
652	30.49

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
71	65	1796	207	0	2139	99	54	1552	223	0	1928

Demand ratio 1:2 Dropout 1.30%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coordinating and supporting students for various off campus drives under the leadership of Career Guidance Cell. We organize Guest Lectures and Guidance sessions for different examinations

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>0</td></tr></table>	0	SET/SLET	<table border="1"><tr><td>0</td></tr></table>	0	GATE	<table border="1"><tr><td>0</td></tr></table>	0	CAT	<table border="1"><tr><td>0</td></tr></table>	0
0											
0											
0											
0											
IAS/IPS etc	<table border="1"><tr><td>0</td></tr></table>	0	State PSC	<table border="1"><tr><td>0</td></tr></table>	0	UPSC	<table border="1"><tr><td>0</td></tr></table>	0	Others	<table border="1"><tr><td>0</td></tr></table>	0
0											
0											
0											
0											

5.6 Details of student counselling and career guidance

Counselling centre conducted Expert lectures at departmental level. Career guidance lectures of external experts in the various fields conducted in the college and more than 120 students were benefitted. Soft Skill Programme conducted in the college and 60 students were benefitted

No. of students benefitted

180

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

According to guidelines issued by Supreme Court and University Grants Commission, the College has setup a Women Development Cell headed by Principal to vigilance and takes necessary action against the complaints submitted by the female students, staff members.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
 No. of students participated in cultural events
 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1602	8445215
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
Exhibition: State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

5.12 No. of social initiatives undertaken by the students - NSS hospital cleaning drive

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

To empower a cross-section of the society through excellent education based on a sound value system.

Our Mission:

The mission of the parent organization i.e. Mahatma Gandhi Vidyamandir (The trust under the aegis of which this college is run) is “Bahujan Hitay Bahujan Sukhay” which translate to “Welfare and happiness for the masses”. The mission of this college is an extension of the mission of the trust and is “Welfare and happiness for the masses through higher education”. This mission we are accomplishing to uplift the under privileged, backward, tribal and deprived sections of this region through higher education.

- To impart qualitative and valuable services in the field of Education to all those who need it most.
- To attain Community and Social development through Education
- To aim at overall personality development of the students through Curricular, Co-curricular and Extra-curricular activities.
- To strive for academic excellence by exploring the potential of economically weaker sections of the society by providing them opportunities to face the global challenges.

6.2 Does the Institution has a management Information System

YES

- The college has a management information system.
- E-documentation and digitization.
- Online admission procedure for all courses.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to Savitribai Phule Pune University. It follows the University
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6.3.2 Teaching and Learning

- Student centric learning through extensive use of ICT.
- Fostering the culture of knowledge acquisition through wider self exposure to latest knowledge through the library
- We arrange expert talk on several topics.

6.3.3 Examination and Evaluation

- The college is affiliated to the SP Pune University.
- Internal assessment as per University norms.

6.3.4 Research and Development

- The college has academic research committee that looks after promotion of Major and Minor Research Projects.
- Sensitization of faculty members to undertake research projects.
- Institutional support to faculty members in terms of all administrative, infrastructural and provision for undertaking research activities.
- Organization of guidance sessions for faculty members about available funding options, concepts of Journal Impact Factor, Citation Indices etc.
- Promotion of students to participate in **Avishkar - a regional research competition** of Savitribai Phule Pune University.
- Few of our faculty members have been appointed on editorial board and reviewer of research journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Central Library is constantly equipped with latest arrivals. The increased hours accessibility to the Central Library with large number of books and a number of journals, and news papers in different languages ensure full support to research.
- Maximum possible modernization within the limit of funds.

6.3.6 Human Resource Management

- The college has a well defined policy to academically recharge and rejuvenate teachers (*e.g.* providing study leave, nomination to national/international conferences/seminars, in-service training, organizing national/international conferences etc.
- Entrusting responsibilities as per the capabilities of employees for accomplishing the various college activities.

6.3.7 Faculty and Staff recruitment

- The college follows the process laid by the Government of Maharashtra and University Grant Commission.

6.3.8 Industry Interaction / Collaboration

1. Nagar Panchayet and Local Hospital
2. Quick Heal Foundation
3. Vriddhi Software
4. Kala Mahavidyalaya, Abhona, Tal. Kalwan
5. Loknete Vyankatrao Hiray Mahavidyalata, Pachnavati, Nashik
6. M.S.G. College, Malegaon
7. Sapkal Knowledge Hub, Trimbakeshwar

6.3.9 Admission of Students

- The admissions were made strictly in accordance with the state government and S. P. Pune University Online admission process was successfully implemented.
- Student counseling was done for admission and selection of particular subjects and specializations.

6.4 Welfare schemes for

Teaching	Cultural Programme, felicitation of achievers in common staff meetings and on national festivals
Non-teaching	Appreciation in common staff meetings.
Students	1. Endowments and Scholarships 2. Reimbursement of expenses of students participated in various intercollegiate events. 3. Felicitation of performers

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done:

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SPPU, Pune	Yes	Parent Organization
Administrative	Yes	Parent Organization	Yes	Parent Organization

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes

No

For PG Programmes Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Nil

6.11 Activities and support from the Alumni Association

- Nil

6.12 Activities and support from the Parent – Teacher Association

- The college organizes meets of the parent teacher committee every year. Suggestions and recommendations are sought from parent representatives

6.13 Development programmes for support staff

- Institute organised a personality development programme for all the members of college

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy Conservation:

1. Energy being the valuable asset of nature, the conservation and optimal usage of strength is a need of the hour. So our institute always tries to preserve the energy wherever viable in some of methods.
2. Staff of this institution is instructed for careful usage of power and to switch off electrical appliances and equipment whenever they are not in use.
3. Instructions for careful use of electricity and gas burners are displayed properly and communicated orally during practical sessions to the students.
4. CFL and LED lights are used to conserve the energy.
5. Students are instructed that the last student leaving the classroom is to switch off electric appliances whenever not required.
6. Students are encouraged to use bicycle instead of motorcycles.
7. Since the college functions during day time, much use of electricity for lighting is not needed. The class rooms have sufficient ventilation for natural lighting. Even fans are switched on only in summer season.
8. Maintenance of clean campus is also given great importance. So campus cleaning programs are frequently taken up by the students and staff members.
9. Awareness is created among students about electricity saving, fuel saving and water saving.

Use of Renewable energy

1. The institutional building layout and construction has made in such a way that helps to use maximum sunlight.
2. In chemistry laboratory rain water is used as an alternative for distilled water to save energy.
3. During summer and winter days sun heat is used for drying chemical preparations instead of electric oven.
4. Since the college campus receives sufficient sunshine in the dry season, the college has also planned the usage of solar energy in future by establishing solar panels, and the proposal in this regard has sanctioned by BCUD, SPPU, Pune for the year 2017-18.

Water Harvesting

Rain harvesting is done by collecting roof water. Harvested water is transferred to soak pits near bore well, thus water conservation is done.

Check dam construction

River *AMATI* flows from the backside of college. To avoid soil erosion, we have developed barrier.

Efforts for carbon Neutrality

1. As the college campus is in a tribal surrounding and away from the main road and industrial area, Carbon emission is not yet a problem. Under environment awareness program college

has taken project “Tree plantation and Conservation” Thus college has contributed its efforts for carbon neutrality. Every year trees are planted on regular basis.

2. LPG is used in chemistry department laboratory
3. The college has established a LAN for office business which facilitates paperless transition.
4. The college has made arrangements for vehicle parking

Plantation

1. Every year the institute conducts Tree Plantation programme.
2. The volunteers of NSS have planted more than 100 saplings in the campus.
3. The Department of Botany of the college looks after the Botanical garden. The garden is watered regularly.
4. Students of Earn and learn Scheme have active participation in maintaining the cleanliness of the campus.

Hazardous waste management

1. The college is avoiding generation of hazardous waste as much as possible. However, separate soak pit is constructed near chemistry laboratory to dispose the chemical wastes from the laboratories.
2. Exhaust fans are installed in the laboratories to exhaust the hazardous gases.

E-waste management

Reusing the electronic hardware parts as much as possible.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Interactive teaching and learning is facilitated by installing LCD Projectors.
2. Bahishal Shikshan Mandal” (extra mural activity) have been playing important role in promotion of college neighborhood network
3. Staff academy for extension and special lectures organized through it facilitate interdisciplinary subject knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All activities were conducted as per the Academic Calendar. Beyond these pre-planned activities, the department associations, clubs and cells were organized various gender sensitization programmes, awareness programmes and extension activities during 2017-18.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- “Dr. Karmavir Bhaurao Patil Earn & Learn Scheme”
- To provide Quality Educations to the deprived students at affordable cost.

7.4 Contribution to environmental awareness / protection

- Germplasm conservation of wild medicinal plants
- Tree Plantation to adopted villages

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:-

- Location- College is located in Tribal and Hilly area. But from establishment there is never problem of student strength because of good educational reputation of college and departments.
- Highly qualified, dedicated and experienced faculty.
- Central library consisting of about 7662 books with more than cost about Rs 1612851.75 and research journals related to all the subjects.

Weakness:-

- No research center.
- Due to the attraction of professional courses and their easy availability around Nashik, enrolment of average and below average students takes place at entry point of UG and PG courses.
- As PG course is not permanently recognizes by university and UGC it is difficult to employ permanent faculty for PG course.

Opportunities:-

- To develop research center for Marathi affiliated to SP Pune University.
- To develop collaboration with nearby research centers.
- To arrange campus interviews for placement of students.

Challenges:-

- To attract scholar students for UG and PG courses.
- To improve quality of students so that they will qualify competitive examinations such as NET, SET, MPSC.
- To develop well equipped and advanced laboratories.

8. Plans of institution for next year

- Improvement and up gradation of College Campus.
- Improvement of Library and sports facility.
- Minor and major research projects.
- Linkage development with various research bodies.
- Purchasing various scientific instruments.
- Development of Herbal plants garden.

Vishnu A. Adole
Coordinator, IQAC

Dr. R. P. Bhamare
Chairperson, IQAC